

ECTS CREDITS REGULATIONS



EAHEA[®]
European Association for Higher Education Advancement

Regulations for The Certification to Issue ECTS Credits

These regulations are established to ensure the integrity of the European Association For Higher Education Advancement and all the services provided. These regulations are meant to be effective and their interpretation is based on the assumption of ethical values and an integrity spirit from each of the members of the European Association For Higher Education Advancement.

These premises may evolve to address new situations or services upon a proposal from the members of the European Association For Higher Education Advancement. Proposals will be accepted by the Commission from individuals or groups, including students, staff, faculty, members of the general public, governmental agencies, and other institutions or organizations. The Commission reviews any proposal and acknowledges its responsibility to provide a reasonable and impartial review. Proposals should be sent to the EAHEA Secretary.

1. Regulations for The Certification to Issue ECTS Credits

1.1. The ECTS Credits Certification: The European Association For Higher Education Advancement may certify the qualification of an institution to issue ECTS credits for any course, training, or program of study. To obtain this qualification to issue ECTS credits the institution must demonstrate that the corresponding learning outcomes and hours of study hours for the course, training, or program of study have been met.

1.2. The ECTS Credits Certification Process: Any educational institution that wished to issue ECTS credits must demonstrate through the Application for Accreditation (Self Assessment Report) that several of the standards set forth by the European Association For Higher Education Advancement are met. To apply for the certification to qualify for issuing ECTS credits, the school or institution must:

- Go to the Online Application page and fill out the EAHEA Application Form for ECTS Credits Certification.
- Pay the secretary services fee and wait for an approval email from EAHEA Secretary.
- Pay the certification fee after the approval email. There are no refunds for this fee.

EAHEA will apply the same procedures described in the process of educational accreditation with some limitations and adaptations resulting from the European Higher Education Area guidelines about the ECTS credits.

1.3. The ECTS Credits Certification Required Standards: The school or educational institution does not need to meet all the requirements for a complete accreditation. 12 of the 26 standards described in the application for accreditation are required.

The standards necessary to qualify for issuing ECTS credits are:

- Identification
- Legal authorization
- Accreditation, recognition, and references
- Courses / Programs description
- Hours of study
- Course objectives or expected learning outcomes
- Course contents & materials
- Teaching methodology

- Teachers proficiency
- Assessment & Evaluation
- Certificate or diploma
- Transcript or equivalent

Once the application is received, the EAHEA will guide the educational institution to adapt and meet the European Higher Education Area guidelines to issue the ECTS credits.

1.4. Parameters for The ECTS Credits Certification: The certification to issue ECTS credits is exclusive for European educational institutions.

1.5. ECTS Credits Certification: The certified school will receive an evaluation report noting any improvement or adaptation requirements to meet the European guidelines concerning the ECTS credits. The school will also receive a certification diploma once the whole process has been satisfactorily accomplished.

The certified educational institutions may be included in the list of accredited institutes from the European Association For Higher Education Advancement provided that the corresponding yearly maintenance fee is paid.

1.6. Legalization of the ECTS Credits Certification: The EAHEA Certification Services may be legalized the "ECTS Credits Certification" with the Hague Convention Apostille or with a Consulate Legalization as appropriate. The EAHEA Secretary may take care of the corresponding legalization process. The EAHEA Secretary may use or hire the necessary agents or intermediaries required to complete the legalization process of any of EAHEA Certification Services. To order any legalization the applicant must send a request in writing to the EAHEA Secretary. The EAHEA Secretary will estimate a legalization budget (depending on the country's legalization requirements) and communicate this to the applicant. All the fees required for the legalization process will be paid in advance to the EAHEA Secretary and are not subject to any refund.



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